

Bridgeway Villas (BWV) Architectural Review Committee (ARC) Application Form

For detailed description of the rules regarding unit remodeling and additions, see BWV website www.bridgewayvillas.org - Articles of Incorporation and ARC Rules and Regulations. For Pelican Bay Foundation (PBF) rules, see www.pelicanbay.org – Design Review and Covenants. For Collier County requirements, see Collier County and Florida Building Codes, latest editions.

All construction work, both interior and exterior, requires submission of the *Bridge-Way Villas ARC Application Form to the property manager*. The ARC will review the application and, if board approval is required, submit its recommendation to the BridgeWay Villas Board of Directors for approval. Work which is considered disruptive to neighbors will be generally limited to the offseason from May 1 to October 31. Exceptions to scheduling rules will be considered by the Architectural Review Committee (ARC) and the board, for example to repair damage caused by unforeseen emergency situations such as storm damage, etc

Unit Number _____ Application Date _____ Board Approval Date: _____

Owner: Name _____ **Contractor:** Name: _____
Address: _____ Address: _____
Email: _____ Email: _____ Telephone: _____
Telephone: _____

Start Date: _____ Completion Date: _____

Description of proposed work (attach additional pages if necessary):

Attachments:

- Deposit Check for \$1000 made out to Bridgeway Villas
- Drawings (List)
- Specifications (List)
- Material or color samples (List)
- Insurance + Other Documents (List)

Restrictions: 1. Work hours are 8 a.m. to 5 p.m. Monday through Friday. Discretionary projects are approved for May 1 – October 31st. Emergency Repairs may be approved in-season with ARC and Board approval. 2. Contractor’s vehicles should be parked in the unit’s driveway and cannot block the flow of traffic on the street. Vehicles may not be parked in front of any neighbor’s garage without permission. Parking trucks on any of the cul-de-sacs/circles at BWV poses a safety risk for drivers and walkers and is prohibited. Please have your contractor remind their workers to please drive slowly while in BWV. 3. Debris and demolition materials must be kept inside unit or hauled away daily. Dumpsters are not allowed. 4. Violations are subject to fines of \$100/incidence per day, and a stop-work order if violations persist. 4. Owner must promptly repair damage to common area or neighbor’s property. Damages not corrected after 10 days will be repaired by BWV at cost + 20% to Owner. Upon completion of project, please inform the Property Manager. At that time, an inspection will be conducted to confirm adherence to the approved project guidelines and restrictions.

Agreed to the Above:

Owner/Date: _____ Contractor/Date: _____

BWV Use Only

ARC	Board
--Approved	__Approved
--Not Approved	__Not Approved
--Approved with conditions (see below)	--_Approved with conditions (see below)

By/Date: _____ By/Date: _____

Board will only review applications approved by ARC and may reverse ARC actions. In addition to BWV approval, Owner must still obtain applicable approvals from Pelican Bay Foundation and Collier County before commencing work. Revised 12192023.